



SREE SAKTHI ENGINEERING COLLEGE (AUTONOMOUS)

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COIMBATORE - 641 104 | Web : www.sreesakthi.edu.in

Affiliated to Anna University & Approved by AICTE, Accredited by NAAC

TRANSPORT APPLICATION FORM

Personal Information:

Full Name:		Contact Number:	
Date of Birth:		Email Address:	
Gender:		Parents Number:	
Father's Name:		Permanent Address:	
Mother's Name:			

Academic Information:

Current Year/Semester:		Roll Number:	
Branch/Department:		Admission Year:	

Transport Preferences:

Pickup Point:		Drop Point:	
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Declaration:

I hereby declare that the information provided above is true to the best of my knowledge. I agree to abide by the rules and regulations of the college transport system.

Signature of Applicant:		Signature of Parent:	
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For Office Use Only:

Bus Route Allotted:		Bus No Allotted:		Bus Fees:		Transport Manager:	
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TRANSPORT RULES AND REGULATIONS

1. Eligibility:

- Only students with a valid transport pass are allowed to use the college transport service.
- The transport service is available only to students residing within the specified routes.

2. Timings:

- Students must adhere to the transport timings strictly. The bus will not wait for latecomers.
- Pickup and drop-off times will be communicated at the beginning of each semester.

3. Conduct:

- Students must maintain discipline and behave appropriately while using the college transport.
- Any form of misbehaviour, including but not limited to shouting, littering, and damaging bus property, is strictly prohibited.

4. Safety:

- Students must remain seated while the bus is in motion.
- The use of emergency exits is strictly for emergencies only.
- Students must follow the instructions of the bus driver and transport coordinator.

5. ID Cards:

- Students must carry their college ID cards and transport passes at all times while using the transport service.
- ID cards and transport passes must be presented upon request by the transport authorities.

6. Fees:

- Transport fees must be paid at the beginning of the semester. Failure to do so may result in the cancellation of transport privileges.
- Fees are non-refundable except in cases where the college decides to discontinue the transport service.

7. Changes in Route/Timings:

- The college reserves the right to modify the routes and timings of the transport service as deemed necessary. Students will be informed of any changes in advance.

8. Loss of Transport Pass:

- In case of loss of the transport pass, it should be reported immediately to the transport office. A duplicate pass will be issued upon payment of the applicable fee.

9. Withdrawal from Transport Service:

- If a student wishes to withdraw from the transport service, a written application must be submitted to the transport office. Fees will not be refunded for partial usage of the service.
- If any transport items are broken by students, a fine amounting to five times the cost of the item will be imposed.

Declaration by Resident:

I have read and understood the rules and regulations of the Transport system. I agree to abide by them and understand that any violation may result in disciplinary action.

Signature of Applicant:		Signature of Parent:	
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