



SREE SAKTHI ENGINEERING COLLEGE

(AUTONOMOUS)

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COIMBATORE - 641 104 | Web : www.sreesakthi.edu.in

Affiliated to Anna University & Approved by AICTE, Accredited by NAAC

HOSTEL APPLICATION FORM

Personal Information:

Full Name:		Contact Number:	
Date of Birth:		Email Address:	
Gender:		Parents Number:	
Father's Name:		Permanent Address:	
Mother's Name:			
Local Guardian Name:		Guardian Number:	

Academic Information:

Current Year/Semester:		Roll Number:	
Department:		Batch:	

Hostel & Food Preferences:

Room Preference (if applicable):		Food Preference:	
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Declaration:

I hereby declare that the above information is true to the best of my knowledge. I agree to abide by the hostel rules and regulations.

Signature of Applicant:		Signature of Parent:	
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For Office Use Only:

Block Allotted:		Room No Allotted:		Room Type:		Warden Signature:	
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HOSTEL RULES AND REGULATIONS

1.General Conduct:

- All residents must maintain discipline and decorum within the hostel premises.
- No form of violence, abuse, or harassment will be tolerated.

2.Admission and Room Allocation:

- Room allocation is done on a first-come-first-served basis and is subject to availability.
- No resident is allowed to change rooms without prior permission from the hostel warden.

3.Visitors:

- Visitors are allowed only during designated visiting hours and must register at the hostel entrance.
- No overnight stay is permitted for visitors.

4.Curfew and Attendance:

- Residents must return to the hostel by specified time every day.
- Attendance will be taken every night, and any absence must be reported in advance.

5.Cleanliness and Maintenance:

- Residents are responsible for keeping their rooms and common areas clean and tidy.
- Any damage to hostel property must be reported immediately and may be charged to the resident responsible.

6.Prohibited Items:

- Alcohol, drugs, and any form of intoxicants are strictly prohibited. If found in possession or under the influence, a Rs 50,000 spot penalty will be imposed and the resident will be immediately terminated from the hostel.
- Firearms, explosives, and hazardous materials are not allowed within the hostel premises.

7.Use of Electrical Appliances:

- Only authorized electrical appliances are allowed in the rooms.
- Any unauthorized use of electrical items (Iron box, Induction Stove ,Etc.) will result in confiscation and possible disciplinary action with severe penalty.

8.Meals and Dining:

- Meals are served only during the designated meal times in the hostel mess.
- Outside food is not permitted in the hostel dining area.

9.Safety and Security:

- Residents must carry their hostel ID cards at all times.
- Any security breach or suspicious activity must be reported immediately to the hostel authorities.

10.Leave and Outing:

- Residents must fill out a leave application form for any overnight or extended leave.
- Leaving the hostel premises without prior permission is strictly prohibited.
- One monthly outing will be permitted after obtaining permission from the students' parents.

11.Disciplinary Actions:

- Violations of hostel rules may result in fines, expulsion from the hostel, or other disciplinary actions as deemed necessary by the authorities.
- If any items are broken by the students, a fine amounting to five times the cost of the item will be imposed.
- Students should keep their personal belongings safely. Management and College Administration are not responsible for any missing items.

12.Grievance Redressal:

Any grievances or complaints should be reported to the hostel warden or the designated committee.

Declaration by Resident:

I have read and understood the rules and regulations of the hostel. I agree to abide by them and understand that any violation may result in disciplinary action.

Signature of Applicant:		Signature of Parent:	
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