



SREE SAKTHI ENGINEERING COLLEGE (AUTONOMOUS)

OOTY MAIN ROAD, KARAMADAI, | MOB : +91 92445 04444, 92445 02222
COIMBATORE - 641 104 | Web : www.sreesakthi.edu.in

Affiliated to Anna University & Approved by AICTE, Accredited by NAAC

CIRCULAR

Ref.No: SSEC/FACC/2025-2026/01

Date: 14.07.2025

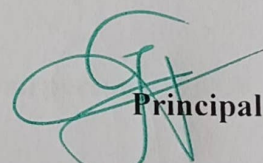
Constitution of Fine Arts and Cultural Committee (FACC)

To promote creativity, cultural awareness, and holistic development, the Fine Arts and Cultural Committee (FACC) is hereby constituted for a period of two years. The Committee will plan, organize, and monitor cultural and fine arts activities at the College.

Sl. No	Name	Designation / Department	Role
1	Dr.G.Jayaprakash	Principal	Patron
2	Dr.S.Gokuldev	Senior Faculty Member	Chairperson
3	Mrs.R.Mohana Santhiya	Faculty Coordinator	Members
4	Ms.Deepa Priya	Student Representatives	Members
5	Mr.Jeeva P	Student Representatives	Members
6	Mr. Jeevananthan P	Student Representatives	Members
7	Ms. Yaalini U	Student Representatives	Members
8	Mr. Jayasuriya E M	Student Representatives	Members

This circular is effective immediately.




Principal

PRINCIPAL
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Ref.No: SSEC/FACC/2025-2026/02

Date: 26.09.2025

Sub: Fine Arts and Cultural Committee FACC Meeting-Reg.

All members of the **Fine Arts and Cultural Committee (FACC)** are requested to attend the meeting as per the details below:

- **Date:** 30.09.2025
- **Time:** 2.30 p.m.
- **Venue:** Board Room

Agenda:

1. Review of previous MoM
2. Planning of upcoming cultural events and workshops
3. Coordination for intercollegiate competitions
4. Any other matter with permission of the Chair.

All members are requested to be present on time.



Chairperson – FACC



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Minutes of Fine Arts and Cultural Committee Meeting

- ❖ Meeting No: 01
- ❖ Date: 30.09.2025
- ❖ Time: 2.30 p.m.
- ❖ Venue: Board Room

Agenda-wise Discussion and Resolutions

1. Confirmation of Previous MoM

- The minutes of the previous meeting were reviewed.
- The members confirmed and approved the minutes.

2. Upcoming Cultural Events and Activities

- The committee discussed the schedule of upcoming fine arts and cultural programs.
- Events such as Cultural Fest, Art Competition, Dance & Music Program, and Fine Arts Exhibition were proposed.
- Tentative dates were suggested.
- Responsibilities were assigned to respective members.

3. Budget and Resources

- The proposed budget was discussed.
- The budget was approved by the committee.
- Arrangements for stage, sound system, and necessary materials were finalized.

4. Student Participation

- Faculty coordinators were assigned for each activity.
- Student committees will be formed.
- Roles and responsibilities will be clearly communicated.

Resolution

- The committee unanimously approved the proposed action plan and timelines.
- The meeting concluded with a vote of thanks.

Chairperson – FACC

Faculty Coordinator



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Members Present:

Sl. No	Name	Designation / Department	Role	Signature
1	Dr.G.Jayaprakash	Principal	Patron	
2	Dr.S.Gokuldev	Senior Faculty Member	Chairperson	
3	Mrs. R. Mohana Santhiya	Faculty Coordinator	Members	
4	Ms.Deepa Priya	Student Representatives	Members	
5	Mr. P.Jeeva	Student Representatives	Members	
6	Mr. Jeevananthan P	Student Representatives	Members	
7	Ms. Yaalini U	Student Representatives	Members	
8	Mr. Jayasuriya E M	Student Representatives	Members	

Chairperson – FACC

Faculty Coordinator



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Action Taken Report Fine Arts and Cultural Committee (FACC)

- ❖ Meeting No: 01
- ❖ Date: 30.09.2025
- ❖ Time: 2.30 p.m.
- ❖ Venue: Board Room

Action Taken:

Agenda Item	Decision Taken	Action Taken	Status
Upcoming Cultural Events and Activities	Events and tentative dates were finalized	Responsible members informed, planning meetings conducted, event details circulated to students	In Progress
Budget and Resources	Proposed budget was approved	Budget forwarded for approval, arrangements for stage, sound system, and materials initiated	In Progress
Student Participation	Faculty coordinators assigned and student committees to be formed	Coordinators appointed, student committees formed, roles communicated	Completed

Chairperson – FACC

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Ref.No: SSEC/FACC/2025-2026/03

Date: 09.02.2026

Sub: Fine Arts and Cultural Committee FACC Meeting-Reg.

All members of the **Fine Arts and Cultural Committee (FACC)** are requested to attend the meeting as per the details below:

- **Date:** 12.02.2026
- **Time:** 2.30 p.m.
- **Venue:** Board Room

Agenda:

1. Review of previous MoM
2. Planning of upcoming cultural events and workshops
3. Coordination for intercollegiate competitions
4. Any other matter with permission of the Chair.

All members are requested to be present on time.



Chairperson – FACC
Sree Sakthi Engineering College



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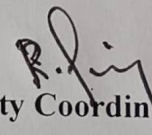
Minutes of Fine Arts and Cultural Committee Meeting

- ❖ Meeting No: 02
- ❖ Date: 12.02.2026
- ❖ Time: 2.30 p.m.
- ❖ Venue: Board Room

Minutes of meeting:

- The minutes of the previous meeting were reviewed and approved by the members.
- It was decided to conduct Interofest 2K26 on **28.02.2026**.
- Events such as Dance, Music, Drama, and Fine Arts competitions were discussed and finalized.
- Faculty coordinators were assigned for each event.
- The proposed budget was discussed and approved.
- Arrangements for stage, sound system, lighting, seating, and required materials were planned.
- Necessary permissions from the administration will be obtained.
- Student committees will be formed for smooth execution of the fest.
- Volunteers will be selected from various departments and practice sessions will be scheduled.
- The committee unanimously approved the action plan and timelines.
- The meeting concluded with a vote of thanks.


Chairperson – FACC


Faculty Coordinator



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3	Mrs. R. Mohana Santhiya	Faculty Coordinator	Members	R. Jey
4	Ms.Deepa Priya	Student Representatives	Members	Deepa Priya
5	Mr. P.Jeeva	Student Representatives	Members	Jeeva
6	Mr. Jeevananthan P	Student Representatives	Members	Jeevananthan P.
7	Ms. Yaalini U	Student Representatives	Members	Yalini U
8	Mr. Jayasuriya E M	Student Representatives	Members	Jayasuriya E M

Chairperson - FACC

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Action Taken Report Fine Arts and Cultural Committee (FACC)

- ❖ Meeting No: 02
- ❖ Date: 12.02.2026
- ❖ Time: 2.30 p.m.
- ❖ Venue: Board Room

Action Taken:

Action Point	Action Taken	Status
Confirmation of Previous MoM	Previous minutes recorded in committee register	Completed
Planning of Interofest 2K26 on 28.02.2026	Event schedule finalized; faculty coordinators assigned	In Progress
Cultural Events (Dance, Music, Drama, Fine Arts)	Events planned; guidelines and practice schedules prepared	In Progress
Budget Approval	Budget forwarded to accounts; arrangements for stage, sound system, lighting, and materials initiated	In Progress
Student Participation	Student committees formed; volunteers selected; practice sessions scheduled	In Progress
Permissions & Approvals	Required administrative approvals initiated	In Progress

Chairperson – FACC

Principal

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