



SREE SAKTHI ENGINEERING COLLEGE (AUTONOMOUS)

OOTY MAIN ROAD, KARAMADAI,
COIMBATORE - 641 104

MOB : +91 92445 04444, 92445 02222
Web : www.sreesakthi.edu.in

Affiliated to Anna University & Approved by AICTE, Accredited by NAAC

Circular

Ref.No: SSEC/COE/2025-2026/01

Date: 17.07.2025

Constitution of Centre of Excellence (CoE)

In accordance with the institutional policy to promote high-impact research, advanced learning, industry collaboration, innovation, and community engagement, the Centre of Excellence (CoE) is hereby constituted with immediate effect.

The Centre shall function as a hub for academic excellence, research innovation, industry interaction, and societal outreach beyond regular academic programs.

Composition of the Centre of Excellence

Sl. No	Name	Designation / Organization	Role
1	Mrs.P.Malarvizhi	Dean	Patron
2	Dr.M.Maniraj	COE	Advisory Board Member
3	Mr.S.Sathyanarayanan	Industry	Advisory Board Member
4	Dr.S.Gokuldev	HOD/CSE	CoE Coordinator
5	Dr.Y.Aboobucker Parvez	AP/MECH	Core Team
6	Mrs.J.Jayasathya	AP/EEE	Core Team
7	Mr.S.Kumaravel	Ap/CSE	Core Team
8	Mr.T.Poornashree	AP/ECE	Core Team
9	Mr.A.Maheswaran	Lab Technician	Member
10	Mr.B.Sivasubramanian	PG Student	Member

This constitution is valid until further notice.




Principal
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MEETING CIRCULAR

Ref. No: SSEC/COE/2025-2026/02

Date: 20.09.2025

All members of the **Centre of Excellence (CoE)** are requested to attend the meeting as per the details below:

- ❖ **Meeting No:** 01
- ❖ **Date:** 23.09.2025
- ❖ **Time:** 11.30.p.m.
- ❖ **Venue:** COE Conference hall

Agenda:

1. Overview of Centre of Excellence policy and objectives
2. Finalization of roles and responsibilities
3. Discussion on academic, research, and industry activities
4. Planning of action plan and collaborations
5. Any other matter with permission of the Chair



CoE Coordinator



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Minutes of the Meeting – Centre of Excellence

- ❖ **Meeting No:** 01
- ❖ **Date:** 23.09.2025
- ❖ **Time:** 11.30.p.m.
- ❖ **Venue:** COE Conference hall

Points Discussed:

- ❖ The Principal welcomed the members and emphasized strengthening the Centre for Excellence to promote advanced learning, innovation, and skill development.
- ❖ The Committee reviewed the current activities and infrastructure available under the Centre for Excellence.
- ❖ It was discussed to organize specialized training programs, certification courses, and industry-oriented workshops for students and faculty.
- ❖ The need to collaborate with industry partners and reputed institutions to enhance technical exposure and research opportunities was highlighted.
- ❖ Members proposed establishing project-based learning initiatives and encouraging student participation in national and international competitions.
- ❖ The Committee resolved to prepare a structured annual plan for CoE activities with measurable outcomes.
- ❖ The meeting concluded with a vote of thanks to the Chair.

CoE Coordinator

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Members Present:

Sl. No	Name	Designation	Role	Signature
1	Mrs.P.Malarvizhi	Dean	Patron	P. Malarvizhi
2	Dr.M.Maniraj	COE	Advisory Board Member	M. Maniraj
3	Mr.S.Sathyanarayanan	Industry	Advisory Board Member	S. Sathyanarayanan
4	Dr.S.Gokuldev	HOD/CSE	CoE Coordinator	S. Gokuldev
5	Dr. Y.Aboobucker Parvez	AP/MECH	Core Team	Y. Aboobucker Parvez
6	Mrs.J.Jayasathya	AP/EEE	Core Team	J. Jayasathya
7	Mr.S.Kumaravel	Ap/CSE	Core Team	S. Kumaravel
8	Mrs.T.PoornaShree	AP/ECE	Core Team	T. PoornaShree
9	Mr.A.Maheswaran	Lab Technician	Member	A. Maheswaran
10	Mr.B.Sivasubramanian	PG Student	Member	B. Sivasubramanian

CoE Coordinator

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ACTION TAKEN REPORT- CENTRE FOR EXCELLENCE

- ❖ Meeting No: 01
- ❖ Date: 23.09.2025
- ❖ Time: 11.30.p.m.
- ❖ Venue: COE Conference hall

Action Taken:

1. An action plan was prepared to strengthen advanced learning, innovation, and skill development activities under the Centre for Excellence.
2. Existing infrastructure and resources were reviewed, and requirements for upgradation were identified and submitted for approval.
3. Specialized training programs and certification courses were scheduled in coordination with industry experts.
4. Initiatives were taken to establish collaborations with industry partners and reputed institutions for technical training and research support.
5. Project-based learning activities and participation in competitions were encouraged through departmental coordination.
6. An annual activity calendar with defined objectives and outcomes was prepared for systematic implementation.
7. Continuous monitoring of CoE activities is being carried out to ensure effective execution and measurable results.

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MEETING CIRCULAR

Ref. No: SSEC/COE/2025-2026/03

Date: 16.02.2026

All members of the **Centre of Excellence (CoE)** are requested to attend the meeting as per the details below:

- ❖ **Meeting No:** 02
- ❖ **Date:** 19.02.2026
- ❖ **Time:** 11.30.p.m.
- ❖ **Venue:** COE Conference hall

Agenda:

1. Overview of Centre of Excellence policy and objectives
2. Finalization of roles and responsibilities
3. Discussion on academic, research, and industry activities
4. Planning of action plan and collaborations
5. Any other matter with permission of the Chair




16/2/26

CoE Coordinator



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Minutes of the Meeting – Centre of Excellence

- ❖ **Meeting No:** 02
- ❖ **Date:** 19.02.2026
- ❖ **Time:** 11.30.p.m.
- ❖ **Venue:** COE Conference hall

Points Discussed:

- ❖ The Chairperson welcomed the members and emphasized enhancing competency-based learning through the Centre for Excellence.
- ❖ The Committee reviewed ongoing skill development initiatives and certification programs conducted under the CoE.
- ❖ It was proposed to introduce advanced domain-specific training modules aligned with current industry requirements.
- ❖ The need to upgrade laboratory facilities and software tools to support hands-on learning was discussed.
- ❖ Members suggested encouraging student innovation through mini-projects, hackathons, and technical competitions.
- ❖ The Committee resolved to strengthen documentation and reporting of CoE activities for performance tracking.
- ❖ The meeting concluded with appreciation for the members' active participation.

CoE Coordinator

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ACTION TAKEN REPORT- CENTRE FOR EXCELLENCE

- ❖ Meeting No: 02
- ❖ Date: 19.02.2026
- ❖ Time: 11.30.p.m.
- ❖ Venue: COE Conference hall

Action Taken:

- ❖ A structured plan was prepared to enhance competency-based training programs.
- ❖ Advanced domain-specific training modules were identified and scheduled in coordination with subject experts.
- ❖ Requirements for laboratory and software upgrades were submitted to the management for approval.
- ❖ Innovation-driven activities such as mini-projects and technical competitions were initiated.
- ❖ Proper documentation formats were developed to record training programs, student participation, and outcomes.
- ❖ Periodic monitoring of CoE initiatives is being carried out to ensure effective implementation.

CoE Coordinator

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